



CIA Information Booklet

CIA Certified Internal Auditor

Classes

- 20 Weeks
- 1 Day per week (Parts 1 and 2)
- 2 Days per week (Part 3)
- 3 Hours per session
- Review Sessions per Section
- Practice Questions sessions per Section
- Examinations dates are left to the discretion of the candidate
- Pearson Vue Testing Center is located in Dubai and Abu Dhabi

Fees – Individual Parts

	Lectures	Hours	DHS
◆ Part 1 – Internal Audit Basics	6	18	3,500
◆ Part 2 – Internal Audit Practice	6	18	3,500
◆ Part 3 – Internal Audit Knowledge Elements	10	30	4,000
◆ Enrolment fee (<i>one-time payment applicable for three parts, non-refundable</i>)			1,000
TOTAL – Individual Parts			12,000

Total course fees include:

Access to Live Classes

Textbook

Online Test Prep

Review and Mock Exam

Fees – Full Course

	Lectures	Hours	DHS
◆ 3-Part CIA course	22	66	9,000
◆ Enrolment fee (<i>one-time payment applicable for three parts, non-refundable</i>)			1,000
TOTAL – Full Course			10,000

Total course fees include:

Access to Live Classes

Textbook

Online Test Prep

Review and Mock Exam

Registration Requirements and Teaching System

Registration Requirements (for the course)

- ◆ Copy of transcript
- ◆ Copy of ID
- ◆ A passport size photo
- ◆ Enrollment fee

Teaching System

- ◆ Interactive live instructors
- ◆ All material is covered in class
- ◆ Audio Visual /Live instruction
- ◆ No outside information is required

Qualifications and Requirements

Eligibility requirements for the CIA certification:

- ◆ 4-year post-secondary degree or higher from an accredited college or university.
- ◆ Minimum two years of internal audit experience or its equivalent

Terms of Payment

- ◆ **Enrollment Fee:** Payable upon registration (non-refundable)
- ◆ **Tuition Fees:** modes of payments discussed below:
 - 1- Credit Card
 - 2- Check (payable to: *MNR Talent and Skill Development Institution*)

Applicable Discounts

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|--|-------------|
| ◆ Early Bird Full Payment Discount (30 – 90 days before class starts) | 15% |
| ◆ Early Bird Finance Discount (30 – 90 days before class starts) | 10% |
| ◆ Full Payment Discount | 7.5% |
| ◆ Fresh Graduate Full Payment Discount | 15% |
| ◆ Corporate Group Full Payment Discount (2 – 4) | 15% |
| ◆ Individual Group Full Payment Discount (2 and above) | 15% |
| ◆ Instructor Referral Full Payment Discount | 20% |
| ◆ Instructor Full Payment Discount | 20% |
| ◆ Former Candidate Full Payment Discount | 20% |
| ◆ Second Repeat Full Payment Discount | 45% |

Important note:

- ◆ Only **ONE** discount applies (The highest).
- ◆ Discounts are applicable on the **LIVE course only** not on the enrolment fee nor on books.
- ◆ Live Course Candidates are **not allowed** to attend classes without purchasing the material for the course.

MNR Talent and Skills Development Institute

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